



Registered Charity No. 1162703

## COVID-19 Risk Assessment – updated September, 2021

<b>Group name</b>	Llysfaen Singers		
<b>Rehearsal day and time</b>	Wednesdays, 7:30pm-9:00pm (7:15pm-9:15pm to include cleaning time)		
<b>Rehearsal venue</b>	Lisvane Memorial Hall		
<b>Priority area</b>	<b>Transmission Risk</b>	<b>Possible Mitigations and Actions</b>	<b>Relevant notes</b>
<b>Turn away anyone who should be self-isolating</b>			

	Aerosol, droplet, surface	<p>Ask Members to do their own health assessment and stay away if:</p> <ul style="list-style-type: none"> <li>- they have symptoms of any disease or virus / feel unwell</li> </ul> <p>Covid-19 specific areas:</p> <p>Ask Members to do their own health assessment and stay away if:</p> <ul style="list-style-type: none"> <li>- tested positive (PCR or Lateral flow)</li> <li>- have been told to self-isolate</li> <li>- someone they have close contact with has tested positive</li> <li>- are quarantining after a visit abroad</li> </ul>	<p><a href="https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/">https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/</a></p> <p><a href="https://gov.wales/contact-tracing-if-you-are-identified-close-contact">https://gov.wales/contact-tracing-if-you-are-identified-close-contact</a></p>
	Aerosol, droplet, surface	Encourage use of lateral flow tests (where available to individual members)	
	Aerosol, droplet, surface	Encourage members to think about transport	
	Aerosol, droplet, surface	<p>Someone becomes unwell at rehearsal:</p> <ul style="list-style-type: none"> <li>- Person goes home and follows NHS procedures</li> <li>- Anyone who had close contact goes home and follows NHS procedures</li> <li>- Person with symptoms informs committee / close contacts of test results</li> <li>- If positive inform wider attendees and venue</li> </ul>	
<b>Provide adequate ventilation</b>			
	Aerosol	Doors and windows kept open as much as possible	<p><a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm</a></p>
	Aerosol	Room ventilated before and during rehearsals	

	Aerosol	Room ventilated during breaks	
	Aerosol	Regular break (after 40 minutes)	
	Aerosol	Overall length of rehearsal reduced to 1.5 hours	
	Aerosol	Use face coverings. Replace with clean one during the break	
	Aerosol	Use LMH's ventilation system at all times during rehearsals	
<b>Clean more often</b>			
	Surface	Venue cleaned before and after rehearsal / after last user. 15 minutes extra time before and after rehearsals allocated by the Memorial Hall Trustees	<a href="http://www.lisvanememorialhall.co.uk/default.aspx">http://www.lisvanememorialhall.co.uk/default.aspx</a> see LMH Important Information for hirers 9/8/21 <a href="http://www.lisvanememorialhall.co.uk/_UserFiles/Files/Important%20information%20for%20Hirers%20090821.docx">http://www.lisvanememorialhall.co.uk/_UserFiles/Files/Important%20information%20for%20Hirers%20090821.docx</a>
	Surface	Hand soap / hand sanitiser provided	
	Surface	Regular sanitising encouraged on entrance and exit to the Hall	
	Surface	Hand sanitiser provided at common touch points (e.g. doors, shared kitchen)	
	Surface	Members bring their own sheet music	
	Surface	Rubbish bins emptied after rehearsal	
<b>Enable people to check in at the venue</b>			

	Aerosol, droplet, surface	LMH providing relevant Test and Trace information; check-in for the group by 1 member of the Committee	
	Aerosol, droplet, surface	Register of attendees kept and sent to LMH Booking Secretary - informed if positive case reported	
<b>Communicate and Train</b>			
	Aerosol, droplet, surface	Updated risk assessment available online for all stakeholders to see	
	Aerosol, droplet, surface	1 pager / simple instructions / expected behaviours sent to all members and available online	See Autumn 1 newsletter available online
	Aerosol, droplet, surface	Posters at LMH reminding of procedures (e.g. wash hands, social distancing, one way systems)	
	Aerosol, droplet, surface	Verbal reminders at rehearsals	
<b>Social distancing / flow of people</b>			
	Droplet	2m social distancing whilst rehearsing	
	Droplet	2m social distancing at all other times	
	Droplet	One way and queuing systems at pinch points - e.g. entrance/exit, toilets, kitchen	
<b>Singing</b>			

	Aerosol, droplet	Singers limit volume	
	Aerosol, droplet	Space well ventilated	
	Aerosol, droplet	2m distancing when rehearsing	
	Aerosol, droplet	Stand side by side	
	Aerosol, droplet	Position singers at least 2m from Music Director/Accompanist	
	Aerosol, droplet	Face coverings worn when singing and replaced with clean one during the break	
<b>Refreshments</b>			
	Surface	Members bring their own	



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